



MAKE A DIFFERENCE



OFFICE OF PROGRAMS AND RE-ENTRY – BUREAU OF EDUCATION

What We Do:

The Bureau of Education provides meaningful opportunities to incarcerated individuals, helping them better themselves and equipping them with competencies conducive to successful social reintegration. Offerings include, academic education, career and technical education (CTE), library services, transition programs, and services specific to special needs and youthful offender populations. The Bureau of Education also coordinates teacher certification for the Department's correctional educators.

What We're Looking For:

We are looking for full or part-time students enrolled in college, university, or technical institutes, with a study in the common field or interest in teaching. The ideal candidate must be hardworking with a desire to work in a rehabilitative environment with adult learners where you can help offenders turn their lives around; put your skills and experience to good use, and work in an environment that is challenging and rewarding.

What You'll Do:

During your Internship with FDC, you will work closely with correctional staff planning, developing, and conducting classes in assigned subjects. You will have the opportunity to utilize various teaching techniques which will assist the inmates in their educational advancement. During your internship, you will assist the staff teacher with creating and implementing lesson plans that align with the Florida Department of Education Curriculum Framework. You will also have the opportunity to assist students with increasing their TABE or GED scores. Your internship will prepare you on how to maintain attendance records, how to identify needed curriculum changes and how to process budget request for any education programs.

If you decide to join FDC, there are many career opportunities for advancements such as:

- **Academic Teacher**
- **Placement and Transition Specialist**
- **Region/State Education Coordinators**
- **Education Supervisor**

As an Academic Instructor, you will have the opportunity to join special committees such as Regional Trainings, Volunteer Committee, Curriculum Review Committee, Re-Entry Committee, and other meetings.

- **Location: Statewide**
- **Work Hours: 10-15 hours per week**
- **Academic Terms: Accepting applications for all terms**

To apply, click [here](#).

Have questions?
Contact the Internship Coordinator
at (850) 717-3924 or
HRAdmin@fdc.myflorida.com.