

Department of Corrections
**CORRECTIONAL PROBATION OFFICER
 WILLINGNESS QUESTIONNAIRE**

Printed Name: _____ Last 4 digits of Social Security #: _____

ARE YOU WILLING TO:

YES NO

- ___ ___ work a flexible schedule
- ___ ___ be present and on time for work
- ___ ___ work weekends and/or holidays
- ___ ___ work overtime
- ___ ___ report to duty during a natural disaster such as a hurricane, flood or other emergency
- ___ ___ have a telephone in your place of residence to provide 24-hour per day telephone access
- ___ ___ take a TB test annually
- ___ ___ notify your servicing personnel office of dual employment with another state agency(ies)
- ___ ___ participate in firearm training
- ___ ___ participate in physical training
- ___ ___ be exposed to chemical agents such as pepper spray and tear gas
- ___ ___ participate in defensive tactics training
- ___ ___ maintain qualification in CPR and First Aid
- ___ ___ administer CPR and First Aid
- ___ ___ maintain all training requirements
- ___ ___ participate in additional training
- ___ ___ present training sessions
- ___ ___ work with violent offenders, homosexual offenders, sex offenders, drug offenders, or offenders with AIDS
- ___ ___ supervise offenders providing a urine specimen for drug testing
- ___ ___ meet strictly imposed court and internal deadlines
- ___ ___ supervise male and female offenders
- ___ ___ supervise offenders of all age groups
- ___ ___ when necessary, engage in physical confrontation with another individual
- ___ ___ deal with irate individual(s)
- ___ ___ deal with uncooperative offenders
- ___ ___ deal with victims or their families
- ___ ___ enter potential dangerous environments
- ___ ___ take a certain amount of verbal abuse from an offender or others
- ___ ___ be of assistance to your fellow officers in case of an emergency

ARE YOU WILLING TO:

YES NO

- take short trips going to offender's home, employment site, or elsewhere to enforce requirements of supervision
- obtain a valid driver license if you do not already have one
- maintain a valid driver license
- drive your personal vehicle to perform your duties
- travel overnight and/or for a few days at a time and, if appropriate, travel on a commercial airline
- attend scheduled court appearances and give testimony
- repeat statements either verbally or in writing, that would involve the use of profanity for the purpose of reporting a job related incident
- make recommendations for individuals that may result in incarceration for an offender failing to comply with court order
- arrest offenders when necessary
- communicate in writing in a clear and concise manner
- follow supervisor's lawful orders
- make decisions and stand by the results
- show respect to authority and rank
- maintain confidentiality of information concerning criminal activities of offenders and understand that if you do not, you will be subject to discipline, up to and including dismissal
- read and become familiar with probation and parole manual, Department of Corrections' policy and procedures, directives, and rules
- read and become familiar with all rules and regulations governing offenders and ensure that they are enforced
- have your payroll warrant direct deposited in accordance with comptroller's regulation

Please explain any "No" answers: _____

Have you received monthly benefits under the Florida Retirement System (FRS) or taken any distribution under the FRS Investment Plan or optional non-FRS plans (e.g. CCORP, SUSORP, or SMSOAP)? Yes _____ No _____
If yes, you must complete the FRS New Employee Certification Form.

Section 943.17, Florida Statutes, directs the Criminal Justice Standards and Training Commission to give a test to basic recruit training graduates and candidates seeking an exemption from a Commission-Approved Basic Recruit Program. The certification test provides the Commission with assurance that each person employed or appointed as a sworn officer in this state has the minimum knowledge required to perform competently.

The Officer Certification test will be given at the end of a Commission-approved Basic Recruit Training Program or an approved Certification Examination Preparation Training Course. The test will be based upon an approved training exemption for out-of-state candidates.

ARE YOU WILLING TO:

YES **NO**

- ___ ___ enroll in a Criminal Justice Standards and Training Commission approved Basic Recruit Training Program within 180 days of initial employment and successfully complete the training within 18 months after enrollment if you are not currently a certified Correctional Probation Officer. (Training requires overnight travel for an extended period of time.)
- ___ ___ pay the Florida Department of Law Enforcement test fee (if you are not currently a certified Correctional Probation Officer) and take the first available test upon completion of required training?
- ___ ___ pay an additional Florida Department of Law Enforcement test fee if you fail the first test and again take the test on the first available date? Failure to do so will result in termination of your employment with the department. Additionally, if you fail the Florida Department of Law Enforcement examination three times, you will be terminated from employment with the department.
- ___ ___ reimburse the department for Criminal Justice Standards and Training Commission approved advanced and specialized training taken for promotion consideration, mandatory retraining, salary incentive, or career development purposes if you do not successfully complete the training due to unsatisfactory performance or withdrawal for any reason other than death in the immediate family or personal illness or injury. The reimbursement will be made to the department within thirty (30) days in accordance with "Minimum Training Requirements," procedure 209.101. If you fail to make repayment within thirty (30) days, you understand and agree to have the repayment of the obligated amount deducted from any regular wages, annual leave payments, sick leave payments, special/holiday compensation payments or any other payments due to you.

Certification of Applicant (Read carefully before signing)

I understand that if I attend an approved Basic Recruit Training program at the expense of the Department of Corrections (department) I must remain employed with the department for a period of not less than 2 years after graduation from the basic recruit training program. I further understand that if I terminate employment on my own initiative within 2 years, I shall reimburse the department for the full cost of tuition and other course expenses paid for me by the department during the academy training period in accordance with Chapter 943.16, Florida Statutes. I agree to have the obligated amount deducted from any regular wages, annual leave payments, sick leave payments, special/holiday compensation payments or any other payments due to me upon separation and reimburse the department for any remaining outstanding balance.

I hereby swear or affirm there are no misrepresentations or omissions in or falsifications of the foregoing statements or in the answers to questions on the Willingness Questionnaire. I am aware that should an investigation disclose such misrepresentations, omissions, or falsifications, my application will be rejected and I will be disqualified for employment with the Florida Department of Corrections or, if after my acceptance for employment, subsequent investigation should disclose misrepresentations, omissions, or falsifications, it will be just cause for my immediate dismissal.

Printed Name

Signature

Date