

Department of Corrections  
**CORRECTIONAL OFFICER**  
**WILLINGNESS QUESTIONNAIRE**

Printed Name: \_\_\_\_\_ Last 4 digits of Social Security #: \_\_\_\_\_

**ARE YOU WILLING TO:**

**YES NO**

- work rotating shifts
- work day shift (8 am - 4 pm)
- work evening shift (4 pm - 12 am)
- work night shift (12 am - 8 am)
- be present and on time for work
- work weekends and/or holidays
- work overtime
- work a double shift
- work on your off duty days when necessary
- report to duty during a natural disaster such as a hurricane, flood or other emergency
- return to the institution at any hour in an emergency situation
- be fingerprinted and for these fingerprints to be entered into a statewide automated identification system where they will be maintained by the Florida Department of Law Enforcement
- take a TB test annually
- notify your servicing personnel office of dual employment with another state agency(ies)
- carry a firearm
- participate in physical and firearms training
- be exposed to chemical agents such as pepper spray and tear gas
- participate in defensive tactics training
- maintain qualification in firearms (shotgun and handgun)
- maintain qualification in CPR and First Aid
- administer CPR and First Aid
- maintain all training requirements
- participate in additional training
- work whatever post assigned whether inside or outside
- work on an outside post during extreme weather conditions, day or night
- work with violent inmates, homosexual inmates, sex offenders, drug offenders, or inmates with AIDS
- supervise male or female inmates
- walk through a large group of male or female inmates alone to count them
- be locked in a housing unit with male or female inmates

\_\_\_\_ supervise a group of male or female inmates on work detail

**ARE YOU WILLING TO:**

**YES NO**

- \_\_\_ \_\_\_ shoot an inmate attempting to escape
- \_\_\_ \_\_\_ body search a male or female inmate
- \_\_\_ \_\_\_ perform drug testing on inmates
- \_\_\_ \_\_\_ search inmate's personal property
- \_\_\_ \_\_\_ break up a fight, using physical force if necessary
- \_\_\_ \_\_\_ take a certain amount of verbal abuse from inmates
- \_\_\_ \_\_\_ be of assistance to your fellow officers in case of an emergency
- \_\_\_ \_\_\_ take short trips (traveling 100-200 miles), overnight travel, or for a few days at a time and if appropriate, travel on a commercial airline
- \_\_\_ \_\_\_ transport inmates statewide
- \_\_\_ \_\_\_ sit alone for long periods of time and remain alert
- \_\_\_ \_\_\_ stand on your feet for long periods of time
- \_\_\_ \_\_\_ write an incident report in clear and concise language
- \_\_\_ \_\_\_ follow supervisor's lawful orders
- \_\_\_ \_\_\_ make decisions and stand by the results
- \_\_\_ \_\_\_ show respect to authority and rank
- \_\_\_ \_\_\_ read and become familiar with institutional operating procedures, Department of Corrections' directives, procedures, and rules and post orders
- \_\_\_ \_\_\_ enforce and comply with all rules and regulations governing inmates
- \_\_\_ \_\_\_ obtain a valid driver license if you do not already have one
- \_\_\_ \_\_\_ maintain a valid driver license
- \_\_\_ \_\_\_ to keep information confidential and understand that if you do not, you will be subject to discipline, up to and including termination
- \_\_\_ \_\_\_ have your payroll warrant direct deposited in accordance with comptroller's regulations

Please explain any "No" answers: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Have you received monthly benefits under the Florida Retirement System (FRS) or taken any distribution under the FRS Investment Plan or optional non-FRS plans (e.g. CCORP, SUSORP, or SMSOAP)?**      Yes \_\_\_ No \_\_\_

**If yes, you must complete the FRS New Employee Certification Form.**

Section 943.17, Florida Statutes, directs the Criminal Justice Standards and Training Commission to give a test to basic recruit training graduates and candidates seeking an exemption from a Commission-approved Basic Recruit Program. The certification test provides the Commission with assurance that each person employed or appointed as a sworn officer in this State has the minimum knowledge required to perform competently.

The Officer Certification test will be given at the end of a Commission-approved Basic Recruit Training Program or an approved Certification Examination Preparation Training Course. The test will be based upon an approved training exemption for out-of-state candidates.

**ARE YOU WILLING TO:**

**YES NO**

\_\_\_ \_\_\_ enroll in a Criminal Justice Standards and Training Commission approved Basic Recruit Training Program within 180 days of initial employment and successfully complete the training within 18 months after enrollment if you are not currently a certified Correctional Officer (Training may require overnight travel for an extended period of time.)

\_\_\_ \_\_\_ pay the Florida Department of Law Enforcement test fee (if you are not currently a certified Correctional Officer) and take the first available test upon completion of required training

\_\_\_ \_\_\_ pay an additional Florida Department of Law Enforcement test fee if you fail the first test and again take the test on the first available date? (Failure to do so will result in termination of your employment with the department. Additionally, if you fail the Florida Department of Law Enforcement test three times, you will be terminated from employment with the department.)

\_\_\_ \_\_\_ reimburse the department for Criminal Justice Standards and Training Commission approved advanced and specialized training taken for promotion consideration, mandatory retraining, salary incentive, or career development purposes if you do not successfully complete the training due to unsatisfactory performance or withdrawal for any reason other than death in the immediate family or personal illness or injury. The reimbursement will be made to the department within thirty (30) days in accordance with "Minimum Training Requirements," Procedure 209.101. If you fail to make repayment within thirty (30) days you agree to have the repayment of the obligated amount deducted from any regular wages, annual leave payments, sick leave payments, special/holiday compensation payments or any other payments due to you.

**Certification of Applicant (Read carefully before signing)**

**I understand that if I attend an approved Basic Recruit Training program at the expense of the Department of Corrections (department) I must remain employed with the department for a period of not less than 2 years after graduation from the basic recruit training program. I also understand that if I terminate employment on my own initiative within 2 years, I shall repay the department for the full cost of tuition and other course expenses paid for me by the department during the academy training period in accordance with Chapter 943.16, Florida Statutes. I agree to have the obligated amount deducted from any regular wages, annual leave payments, sick leave payments, special/holiday compensation payments or any other payments due to me upon separation and reimburse the department for any remaining outstanding balance.**

I hereby swear or affirm there are no misrepresentations or omissions in or falsifications of the foregoing statements or in the answers to the questions on the Willingness Questionnaire. I am aware that should an investigation disclose such misrepresentations, omissions, or falsifications, my application will be rejected and I will be disqualified for employment with the Florida Department of Corrections or, if after my acceptance for employment, subsequent investigation should disclose misrepresentations, omissions, or falsifications, it will be just cause for my immediate dismissal.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date